

How to Use Tera 1100 Scanner in Storage mode (Scanning while away from computer)

Step One: Scan the QR code to put Scanner in Storage Mode.

Proceed to Scan your students

Storage Mode



Storage Mode

Step Two: Plug your scanner into the computer. Within 5 Star Navigate to the page you would like to upload your data to and select “add from ID’s”

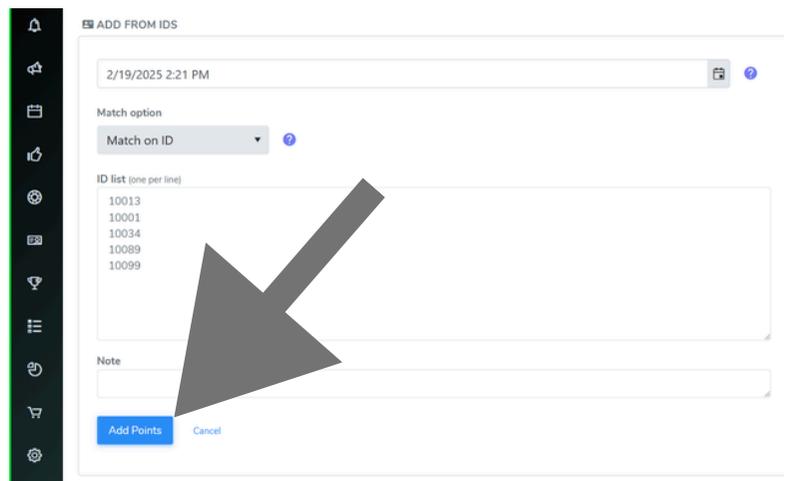


Step Three: While the Cursor is blinking scan the “upload all codes” barcode to paste the scans onto the screen.



Upload All Codes

Step Four: Save your changes at the bottom of the screen.



Step Five: Scan the Clear all Codes option to erase the data from the scanner and reset.

If at any point you would like to take your scanner out of storage mode scan the “Restore Defaults”



Clear All Codes



Restore Defaults