






























5-Star Students

USER ROLE CHART

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
ACTIVITIES								
Create Activities	✓	✓						
Edit Activities	✓	✓						
View Activities and Rosters	✓	✓	✓	✓	✓			✓
Add individuals to Activities	✓	✓	✓	✓	✓			

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
EVENTS								
Create Events								
Edit Events								
View Events and Attendees								
Check Individuals In								
Create Check-In Schedules								
Sell tickets								

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
BEHAVIORS								
Create Behaviors	✓	✓						
Edit Behaviors	✓	✓						
View Behaviors and Occurrences	✓	✓	✓	✓		✓		✓
Give Individuals “points”	✓	✓	✓	✓		✓		

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
INTERVENTIONS								
Create Interventions	✓	✓	✓					
Edit Interventions	✓	✓	✓					
Edit specific date(s) and add notes	✓	✓	✓	✓		✓		
View Interventions and Attendees	✓	✓	✓	✓		✓		✓
Check Individuals In	✓	✓	✓	✓		✓		
Create Check-In Schedules	✓	✓	✓	✓		✓		
Assign students to an intervention	✓	✓	✓	✓		✓		

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
FLEX Schedule								
Create/Manage Tracks	✓							
Create Sessions	✓							
Edit session date(s), capacity, add notes	✓	✓	*only assigned session	*only assigned session		*only assigned session		
Manage Session Sign Ups and Attendees	✓	✓	*only assigned session	*only assigned session		*only assigned session		✓
Check Individuals In	✓	✓	*only assigned session	*only assigned session		*only assigned session		
Create Check-In Schedules	✓	✓	*only assigned session	*only assigned session		*only assigned session		
View/Manage Sign Ups and Attendance for all Sessions	✓							

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
PEOPLE								
Add/upload individuals	✓	✓						
Manage No Privileges	✓	✓						
Manage Activity Cardholders	✓	✓						
REWARDS								
Manage/Add Rewards	✓	✓						
View Rewards	✓	✓	✓	✓	✓	✓	✓	✓
Redeem points for rewards	✓	✓	✓	✓			✓	

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
SURVEYS AND VOTING								
Create and distribute surveys and polls	✓	✓						
View results before survey/poll is closed	✓							
View individual survey responses	✓							
REPORTS								
View and export reports	✓	✓						
View individual student participation data	✓	✓	✓	✓	✓			✓
View individual behavior and intervention data	✓	✓	✓	✓		✓		✓

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
USER ACCOUNTS								
Invite new users and manager accounts	✓							
Manager permissions for Operators	✓							
STUDENT ACCESS								
Manage student app	✓							
Manage school webpage	✓	✓						
Import student photos	✓	✓						
Send push notifications	✓	✓	✓	✓		Intervention Sign Ups Only		
Create news items	✓	✓						

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
HALL PASSES								
Add/edit Hall Pass types	✓							
Create Hall Pass QR Codes	✓							
Assign Hall Passes	✓							
Download Hall Pass QR Codes	✓	✓	✓	✓		✓		
View active, scheduled, and closed passes	✓	✓	✓	✓		✓		✓
View individual hall pass history	✓	✓	✓	✓		✓		✓

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
ITEM SALES								
Add/edit Items	✓	✓						
Perform In-Person Sales	✓	✓						
ONLINE STORE								
Set up Store configuration and payment method	✓							
Process Online Refunds	✓							
Set up and manage online ticket sales	✓	✓						

ACTION	MANAGER	USER	ADVISOR	OPERATOR	INVOLVEMENT OPERATOR	BEHAVIOR / INTERVENTION OPERATOR	REDEMPTIONS OPERATOR	VIEWER
EMERGENCY								
Create Emergency Types	✓							
Send Notifications to Staff/Students	✓							
Activate Emergency	✓	If enabled	If enabled	If enabled		If enabled		
Check Individuals In/Out	✓	✓	✓	✓		✓		
View ALL Missing Individuals and Live Hall Passes	✓							✓
View “My check-ins”	✓	✓	✓	✓		✓		
View ALL checked in	✓							✓
View Reports	✓							✓