
Set Date and Time

- ✓ **NOTE** You must scan the configuration bar codes to set the time and date stamp on the scanner. The time and date can not be set or edited in the **config.ini** file. This setting persists for three months if the scanner is not used.

Set Date

Scan the **Set Date** bar code, then scan six numeric digits in the format **mmddyy** from [Numeric Bar Codes for Date and Time Settings on page 3-6](#) (first two for the month, second two for the day, third two for the year).

- ✓ **NOTE** To change the date format from **mmddyy**, see [DateFormat on page 1-23](#).



Set Date

Set Time

Scan the **Set Time** bar code, then scan four numeric digits in the format **hhmm** from [Numeric Bar Codes for Date and Time Settings on page 3-6](#) representing the time according to the 24 hour clock (first two for the hour, second two for the minute).

For example, to set the time to 8:45 in the morning, scan the following bar code, then scan 0, 8, 4, 5. To set the time to 3:07 in the afternoon, scan 1, 5, 0, 7.

- ✓ **NOTE** To change the time format between **12h** and **24h**, see [TimeFormat on page 1-23](#).



Set Time

Cancel Date and Time Setting

Scan the **Cancel Set Date/Time** bar code to cancel the date and time settings.



Cancel Set Date/Time

Numeric Bar Codes for Date and Time Settings

